

Poster Guidelines

SEI 2009 Structure Congress – Austin, Texas

Rules and Regulations For Poster

- Each poster should include a topic/title across the top. The Font Size should be at least 18 point, in bold printing to be seen easily.
- Each poster board we are using is 48" by 96". Please make your poster so it fits this size poster board. You can make it small than this but not larger.
- Underneath the topic/title, authors' names, job title/position, company/school, postal addresses, and e-mail addresses should be listed in 16 point type minimum size.
- The text information should be in at least 16 point type.
- The poster must NOT be a commercial/product sales poster. Any poster that is deemed to be a commercial advertisement will be removed from the Conference as unacceptable. The judgment of the Conference Co-Chairs will be final.
- Specific times and locations for Poster set-up and take down will be forwarded to you as the information becomes available. Please note that all materials left in the poster area after the specific take-down period will be discarded.
- Individuals presenting posters are considered Speakers at the Congress and are eligible for the registration rates for Speakers. All Speakers at the Congress are expected to register.

Please bring your poster with you or ship it to yourself at the hotel. You will receive information about where you will display the poster and what day and time. Questions- Contact –Debbie Smith dsmith@asce.org 703-295-6095

Electronic Copy of poster- Optional – Upload in March or Mid April

- You may upload an electronic copy of your poster to the Conference website (<http://www.succeednow.org/asce09/>) and Conference attendees will be able to download the poster for future reference. Click – Submit abstracts, login as author and upload presentation. Your poster must be converted to a single pdf file.

Congress Paper – Optional Due January 12, 2009

- In presenting a poster at the Congress, you are requested to submit a paper for inclusion in the Congress Proceedings. To submit your paper you will need to follow the paper submission guidelines on the Conference website at <http://www.succeednow.org/asce09/>. Login as an author, click upload final document.